

Risk Assessment Form – (to be formally updated each year or more often as necessary)

Risk Area: Health	The Willow Nursery	Drawn up by:	Sarah Turner & Caroline Henson	Date: 08/09/2021
Risk identified Area/Activity	Hazard/Who is at risk? Type of risk e.g. Health	Level/impact of risk (Low/Medium/High)	Control measure/action taken	Review Date & Comments
Germs passed on through poor hygiene	Children, Staff and Families Health	Medium	Staff and parents are made aware of our good hygiene practices in place - See Coronavirus Policy and Procedures, and all health policies in our policy folder.	
Handwashing skills not up to required standard	Children, Staff and Families Health	Medium	Staff and parents are made aware of our good hygiene practices in place - See Coronavirus Policy Posters are up near all hand washing facilities to remind of procedures and 20 second rule.	
Germs/Virus collecting on surfaces	Children, Staff and Families Health	Medium	Regularly clean hard surfaces.	
Germs/Virus passing on when administering First Aid	Children, Staff and Families Health	Medium/Low	Suitable PPE equipment will be used as necessary. Hands and area will be washed before and after the first aid is applied. Open wounds or lesions will be covered with a waterproof dressing. Spillages of bodily fluid will be cleaned up immediately.	

Qualifications becoming out of date during lockdown - e.g. First Aid, Safeguarding	Children, Staff and Families Health	Low	Where staff qualifications may become out of date, due to lack of training facilities/providers during this time, staff will complete the online courses and book onto the necessary face to face courses as soon as they become available again.	
Not enough staff to meet ratios due to sickness or choosing to stay home (this may be to look after their own children who have not yet returned to school)	Children, Staff and Families Health	Low	Where staffing ratios drop due to staff absence, we will first attempt to get in cover staff. If this is not possible, we will reserve the right, outlined within our policy, to reduce the number of children attending the setting on those days.	
Not able to maintain social distancing	Children, Staff and Families Health	High/Medium	It will not be possible to maintain social distancing at all times because of the age of our children. We will do so where possible and wear PPE when applicable. See our Coronavirus Policy. In our main hall the maximum capacity is 48 children. The garden will be rotated to gain maximum use.	
Staff spreading virus.	Children, Staff and Families Health	Medium	All staff have been double vaccinated, however we ask staff to do lateral flow testing twice per week (Sun & Wed)	
Children attending when infected or with members of family infected	Children, Staff and Families Health	High/Medium	We remind all staff to stay at home and arrange for testing if they have symptoms. We remind all parents to stay at home for 10 days. Law now states that children do not need to isolate if parents contract virus however we will ask as a good will gesture for	

			children to stay home for 5days (during incubation period)	
Lack of PPE and hand sanitiser	Children, Staff and Families Health	Low	We will wear our usual PPE when required and hand sanitiser is available for all staff and parents and ensure there is a plentiful supply.	
Parents not able to access setting buildings.	Personal, Social and Emotional health.	Low	Parents can enter the building at the settling in stage. Visitors/parents welcome inside once per week, this reduces risk of contamination. Experience has shown that children are less anxious when saying goodbye at the door	
Adequate toilet facilities to maintain social distancing	Children	Low	Children can now use any of the available child allocated toilets.	

I have read and understood the Covid 19 Policy and Risk Assessment documents provided by The Willow Nursery

Signed	Print Name	Parent Name	Date